

UNIVERSITY OF DELHI
APPLICATION FOR REFUND OF FEES: SESSION 2020

All India Quota/Delhi University Quota/Army Hospital (R & R) Tick One

- Note: 1. The bill must be pre-receipted and revenue stamps of Rs. 1/- affixed if the amount exceeds Rs. 5000/-.
2. Strike out which is not applicable.

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Name of the Applicant

Amount for which refund is claimed

University receipt No. & Date

Reason for refund

Course

Date of admission

Last Date of admission

Date of applying for refund of fees

Residence Address:

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Mobile No.

Email

Account holder Name (Candidate)

Bank Account Number (Candidate)

Bank & Branch

IFSC Code

MG-I A/c	Rs.....
UDF A/c	Rs.....
ARGF A/c	Rs.....
Research Scheme A/c	Rs.....
Total Amount	Rs.....

Signature of the Applicant

Dated.....

- Office Note: 1. Certified that nothing is due from Shri/Miss/Mrs.....
2. The applicant has been a student of this Department Institution/Faculty studying inand passed the examination in
3. Date of Expiry of membership of Library is
4. The reason stated in the above column have been verified and found correct and recommended that the refund be made to him/her.

Head of the Department/Institution
(with signature and stamp)

FOR OFFICE USE ONLY

Passed for Rs. (Rs. In words

Assistant

Date:.....

Section Officer
(Finance VII)

The following documents are required for submission of application for refund of fees :-

- 1) Refund Form duly filled by the Candidate
- 2) Copy of Cancelled Cheque
- 3) Front page of Bank Passbook.
- 4) Relieving letter from the College
- 5) Admission cum fee receipt
- 6) If seat is upgraded, Upgradation Receipt of Seat
- 7) Refund form duly verified by the college i.e Head of Department/Institution with signature and seal.
- 8) Incomplete application shall be rejected without any intimation.
- 9) All forms will be accepted only in physical form.

